

## **Safety is our primary concern and parents can assist us by noting the following:**

Parent must contact the bus driver directly to ask about specific pick-up and drop-off times.

Students must have a bus pass before they are permitted to ride the bus. Space on our buses is very limited therefore we will not sell passes when all seats are full. Passes are sold on a first come, first served basis in May/June. The passes may be paid in two installments: September and January

As CJS has a colour coded tag system in place for all children riding the school bus, all passes for CJS students must be purchased at CJS. If you have children attending EGW or RMSS, please make your family payment at CJS.

Bus rates are not prorated if you decide to purchase a bus pass after September.

CJS School has a coloured bus tag system. All bus students will receive the appropriate coloured AM/PM bus tag. This tag will match the designated driver/route indicated on your child's bus pass. If your child has a different driver in the AM/PM then he/she will receive 2 coloured tags labeled AM/PM. If during the year, either the driver and/or route changes, the old tag(s) will be removed and new tags will be attached to your child's backpack. Please assist us by not removing these coloured tags from your child's backpack unless your child gets a new backpack. If this happens then remove the tags, send them to school in child's agenda and we will reattach the tags for you! This extra safety system makes dismissal time a little smoother and also assists when there are changes to drivers/buses/routes during the school year.

Due to the age of our students, our policy for the school year will be 1 pick-up and 1 drop-off bus stop. Changes to the regular stop must be for 2 weeks or more in duration before it will be considered. Changes can only be made if there is room on the other bus and after getting approval from Diane Elliott (1-780-523-9507) at the HPSD Transportation Department.

Guest riders are not permitted on HPSD buses.

Make sure your child is suitably dressed for the weather conditions.

# HPSD In-Town Bus Information





Students are expected to behave at all times while waiting for, or riding on, the bus. If your child is misbehaving on the bus, the driver will complete a formal Student Bus Caution form. You will receive a carbon copy of this form. If the misbehaviour continues, the driver may opt to involve the school principal in the matter. Students who fail to behave while riding on or waiting for the bus could lose bus privileges temporarily or permanently.

Please note that bus arrival and drop off times can change due to conditions beyond the drivers control such as weather, road conditions, traffic patterns, road construction, etc.

Students must be on time for the bus. Please have your child waiting at the bus stop 3-5 minutes prior to the bus arrival.

Encourage your child to obey all traffic rules and school bus regulations.

Parents are asked to make arrangements for the early arrival of your child when buses are sent home early for weather or other emergencies.

HPSD buses are equipped with 2-way radio systems. Office staff can contact drivers during the bus run - just phone the school at 780-849-4344.

Parents are asked to subscribe to the HPSD Bus Route notification system. Go to [www.hpsd.ca](http://www.hpsd.ca) and click on the BUS STATUS icon. In the column on the far left under the word - Subscribe - click on the small green "Plus Sign" for the bus routes you wish to receive notification about. You will be asked to enter your name and email address. Once you have done this – click submit. You can subscribe to as many bus routes as you deem necessary. If you have emails linked to your cellular phone, you will receive automatic updates on your handheld device, wherever you are. Parents can also listen to the local radio station (92.7 LAKE FM) to find out if buses are not running due to poor weather/road conditions. In accordance with HPSD policy, buses do not run when the air temperature hits -40.

Bus Concerns: Parents are asked to contact their child's bus driver directly if they have concerns/issues related to transportation. The HPSD Transportation Department can be contacted at 1-780-523-9507 regarding busing issues and concerns that cannot be resolved with the bus driver.

Please read the HPSD student & parent responsibility card provided by the bus driver.

Thank you for your assistance in helping us to keep all students safe as they travel to/from school.